



REGISTRATION FORM FOR MEMBERSHIP



سندھ سول سروسز ہاؤسنگ فاؤنڈیشن

کمرہ نمبر 70-71، چھٹی منزل، فرید چیمبر، عبداللہ ہارون روڈ صدر کراچی

فون : 99203256 - 021-99203251 فیکس : 021-99203258

ای میل : scshfoundation@hotmail.com

ویب سائٹ : www.scshf.sindh.gov.pk

Date of issuance of form: _____

PHOTOGRAPH

(write in block letters)

(write in block letters)

_____ BPS: _____ Date of Retirement _____

10- Length of Service: _____ G.P. Fund No: _____

11- Preference of District for provision of House/Flat (unit):

(1) _____ (2) _____ (3) _____

12- Nominee Name: _____ Relation _____

[illegible]

Address: _____

13- Undertaking:

- (a) I understand and agree that on becoming members of the SCSHF, I shall be bound by the provision of the Sindh Civil Servants Housing Foundation Act-2005 and the rules framed there under.
- (b) I certify that I have not obtained a constructed house/flat in a Government Housing Scheme at reserved price.
- (c) I undertake that a monthly deduction, as decided by the Board of SCSHF against cost of housing unit to be provided to me by SCSHF as & When decided by SCSHF Board.
- (d) I understand that SCSHF will allot the unit to those employees, who are retired or near to retirement. monthly deduction does not provide any right to the members of SCSHF that the allotment will be given to them according to their will and wish.

Date of Submission: _____

Signature of Applicant

14- Certificate:

I, the D.D.O of the _____ Department certify that the information given in para-Nos. 01-12 above is correct according to the official record. I also certify that the applicant is regular Civil Servant and not a contractual, work charged or contingent paid employee.

Signature: _____

Name of D.D.O/ H.O.D _____

Stamp (with Complete office address)

FOR OFFICE USE

Received by

Checked by

Approved by _____

INSTRUCTIONS

1. A person who is a Civil Servant at the time of notification of the SCSH Foundation Act-2005 i.e 22-12-2006 or becomes Civil Servant on a subsequent date, or have been a Civil Servant of the government shall be eligible to become member of the Sindh Civil Servants Housing Foundation.
2. A Civil Servant shall be eligible only for one membership in the Sindh Civil Servants Housing Foundation.
3. A member of the Civil Service of Pakistan shall be eligible to become member of Sindh Civil Servants Housing Foundation subject to the fulfillment of following conditions:
 - a) The applicant is Sindh domiciled and has served in Sindh Government or any agency under the Sindh Government for period of more than three (3) years.
 - OR
 - b) The applicant is not Sindh domiciled but has served in the Sindh Government or any agency under the Sindh Government for period of more than six (06) years.
4. Application form should be filled in English and in capital letters.
5. Forms can be obtained from the office of Sindh Civil Servants Housing Foundation as well as from SCSHF website. www.scsfh.sindh.gov.pk
6. The Government Servant, who retired on 22-12-2006 and after wards shall submit his, duly filled -in forms through mail directly to the Sindh Civil Servants Housing Foundation after getting attestation from the pension sanctioning authority.
7. Non-Gazetted Government Servant shall Submit his duly filled-in form through concerned D.D.O. along-with certificate of enlistment issued by AGPR / AG Sindh, as the case may be for consideration.
8. Gazetted Government Servant shall Submit his duly filled-in form after attestation from the Head of office, where his present posting along-with certificate of enlistment issued by AGPR / A.G Sindh, as the case may be for consideration.
9. A Civil servant shall become members of the foundation on acceptance of his application.
10. A member shall be liable to pay monthly contribution, as determined by the Board from time to time.
11. Membership can be terminated on false statement, dismissal from service and voluntary withdrawal from membership or transferred to government other than the government of the province and failed to remit/installment the contribution for six months.
12. A member can withdraw the contributed amount after termination of his membership and will not be admitted as members subsequently.
13. Following documents must be attached with this form.
 - i. Pay order in the name of "Sindh Civil Servants housing Foundation".
 - ii. Rs.50,000/- membership fees for the civil servants from (BPS-17 to 22), while Rs. 15,000/- from (BPS-01 to 16) (As per the approval given in the 16th Board of Directors Meeting dated. 20.04.2023)
 - iii. Attested Copy of CNIC
 - iv. Attested Copy of pay Slip or pension Slip